



OFFICE OF THE
ADDRESS REGISTRAR

DOOR NUMBERING IN THE STREETS OF MALTA AND GOZO



WHAT'S THE SCOPE BEHIND THE NUMBERING OF DOORS IN OUR STREETS?

The numbering of doors is a system that assigns a unique number to every door or opening leading to a public street, with the intention to make it simpler to find a particular address.

Door numbers are essential:

- 1.1 in case of emergency;
- 1.2 for the delivery of mail by post persons;
- 1.3 for those providing a service such as delivery of goods, repairing faults or installation of new communication services, water and electricity services, etc.;
- 1.4 where there are duplicate property names in the same street; and
- 1.5 where there is a street passing through two or more different localities. Numbers will identify with which locality a household forms part.



WHAT SHOULD I DO ONCE MY PROPERTY HAS BEEN ASSIGNED A DOOR NUMBER?

You are legally obliged to affix permanently the new door number within thirty calendar days of the notice issued by the Electoral Office. The number must be displayed without any obstruction. This is in accordance with Cap.10 Art. 114

"114. (1) The owner or the tenant of a house and, or the Administrator of a Condominium shall, within thirty calendar days of a notice issued by the Electoral Office, mark in a visible place each external door, either with the number provided to them or, in any other form of their own choice, the next consecutive number to such door."

From now onwards only the new number should be quoted in every correspondence, documentation, etc, both officially and privately.

A self-adhesive number showing the assigned new door number is being provided. This should be affixed immediately at your door's entrance.



WHAT SHOULD I DO IF I HAVE A PROPERTY NAME?

It doesn't mean that your premises' name should be omitted but the number should take precedence and shown before any name or other identification as shown on the annexed letter.



WHO IS GOING TO BE INFORMED ABOUT THIS CHANGE IN MY ADDRESS?

The Electoral Office will inform, through the Address Management System, all those departments that make use of the Government Common Database. These changes will be also reflected both on the Electoral Register and the ID Cards system. You would need to substitute your Identity Card.

Moreover, we recommend that you inform those providing you any type of service, hospitals, banks, your children's school, your place of work, etc.

Most institutions can be informed via their websites about the change. For all those persons who don't have Internet access, the Local Councils are provided with forms specifically for this purpose, which have to be filled and mailed in business reply envelopes provided to all those entities that one wishes to inform.





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